



## Years 3 and 4 Writing Targets

### Writing – Transcription

Use further prefixes and suffixes and understand how to add them (English Appendix 1)

Spell further homophones

Spell words that are often misspelt (English Appendix 1)

Place the possessive apostrophe accurately in words with regular plurals [for example, girls', boys'] and in words with irregular plurals [for example, children's]

Use the first two or three letters of a word to check its spelling in a dictionary

Write from memory simple sentences, dictated by the teacher, that include words and punctuation taught so far.

### Writing - Handwriting

Use the diagonal and horizontal strokes that are needed to join letters and understand which letters, when adjacent to one another, are best left unjoined

Increase the legibility, consistency and quality of their handwriting [for example, by ensuring that the downstrokes of letters are parallel and equidistant; that lines of writing are spaced sufficiently so that the ascenders and descenders of letters do not touch].

### Writing - Composition

#### Plan their writing by:

*discussing writing similar to that which they are planning to write in order to understand and learn from its structure, vocabulary and grammar*

*discussing and recording ideas*

#### Draft and write by:

*composing and rehearsing sentences orally (including dialogue), progressively building a varied and rich vocabulary and an increasing range of sentence structures (English Appendix 2)*

*organising paragraphs around a theme*

*in narratives, creating settings, characters and plot*

*in non-narrative material, using simple organisational devices [for example, headings and sub-headings]*

#### Evaluate and edit by:

*assessing the effectiveness of their own and others' writing and suggesting improvements*

*proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences*

Proposing changes to grammar and vocabulary to improve consistency, including the accurate use of pronouns in sentences

Read aloud their own writing, to a group or the whole class, using appropriate intonation and controlling the tone and volume so that the meaning is clear

## Writing - Vocabulary, Grammar and Punctuation

**Develop their understanding of the concepts set out in English Appendix 2 by:**

*extending the range of sentences with more than one clause by using a wider range of conjunctions, including when, if, because, although*

*using the present perfect form of verbs in contrast to the past tense*

*choosing nouns or pronouns appropriately for clarity and cohesion and to avoid repetition*

*using conjunctions, adverbs and prepositions to express time and cause*

*using fronted adverbials*

*learning the grammar for years 3 and 4 in English Appendix 2*

**Indicate grammatical and other features by:**

*using commas after fronted adverbials*

*indicating possession by using the possessive apostrophe with plural nouns*

*using and punctuating direct speech*

Use and understand the grammatical terminology in English Appendix 2 accurately and appropriately when discussing their writing and reading.